

Deadline for Medicare Part D Creditable/Non-Creditable Coverage Notices Nears

Prior to each year's Medicare Part D annual enrollment period, plan sponsors that offer prescription drug coverage must provide notices of creditable or non-creditable coverage to Medicare-eligible individuals. Required notices may be provided in annual enrollment materials, separate mailings, or electronically. Whether plan sponsors use the model notices provided by the Centers for Medicare & Medicaid Services or other notices that meet prescribed standards, they must provide the required disclosures no later than October 14, 2014.

Background

The Medicare Prescription Drug, Improvement, and Modernization Act of 2003 requires group health plan sponsors that provide prescription drug coverage to disclose annually to individuals eligible for Medicare Part D whether the plan's coverage is "creditable" or "non-creditable." Prescription drug coverage is creditable when it is at least actuarially equivalent to Medicare's standard Part D coverage and non-creditable when it does not provide, on average, as much coverage as Medicare's standard Part D plan.

Disclosure of whether their prescription drug coverage is creditable allows individuals to make informed decisions about whether to remain in their current prescription drug plan or to enroll in Medicare Part D during the Part D annual enrollment period. Individuals who do not enroll in Medicare Part D during their initial enrollment period (IEP) for Part D, and who subsequently go at least 63 consecutive days without creditable coverage (e.g., because they dropped their creditable coverage or have non-creditable coverage) generally will pay higher premiums if they to enroll in Medicare drug plan at a later date.



Comment. Group health plan sponsors that provide prescription drug coverage to Medicare Part D-eligible individuals must also disclose to the Centers for Medicare & Medicaid Services (CMS) annually whether the coverage is creditable or non-creditable. (See our [January 31, 2014 For Your Information.](#))

Notice Requirements

The annual Medicare Part D enrollment period runs from October 15 to December 7. Each year, before the enrollment period begins, plan sponsors must notify Part D-eligible individuals whether their prescription drug coverage is creditable or non-creditable. Notices must be provided to all Part D-eligible individuals who are covered under, or who apply for, the employer's prescription drug plan — regardless of whether the coverage is primary or secondary to Medicare Part D. "Part D-eligible individuals" are generally age 65 and older or under age 65 and disabled, and include active employees and their dependents, COBRA participants and their dependents, and retirees and their dependents. The October 15 deadline applies to insured and self-funded plans, regardless of plan size, employer size, or grandfathered status.

Part D-eligible individuals must also be given notice of the creditable or non-creditable status of their prescription drug coverage:

- Before an individual's IEP for Part D
- Before the effective date of coverage for any Medicare-eligible individual who joins an employer plan
- Whenever prescription drug coverage ends or creditable coverage status changes
- Upon the individual's request

According to CMS, the requirement to provide the notice prior to an individual's IEP will also be satisfied as long as the notice is provided to all plan participants each year before the beginning of the Medicare Part D annual enrollment period.

If Coverage Not Offered

Because the notices advise plan participants whether their prescription drug coverage is creditable or non-creditable, no notice is required when prescription drug coverage is not offered.

Model notices that can be used to satisfy creditable/non-creditable coverage disclosure requirements are available in both English and Spanish on the CMS [website](#). Plan sponsors that choose not to use the model disclosure notices must provide notices that meet prescribed content standards.

Notices of creditable/noncreditable coverage may be included in annual enrollment materials, sent in separate mailings, or delivered electronically. Plan sponsors may provide electronic notice to plan participants who have regular work-related computer access to the sponsor's electronic

information system. However, plan sponsors that use this disclosure method must inform participants that they are responsible for providing notice to any Medicare-eligible dependents covered under the group health plan.

Electronic notice may also be provided to employees who do not have regular work-related computer access to the plan sponsor's electronic information system and to retirees or COBRA qualified beneficiaries, but only with a valid email address and their prior consent. Before individuals can effectively consent, they must be informed of the right to receive a paper copy, how to withdraw consent, how to update address information, and any hardware/software requirements to access and save the disclosure. In addition to emailing the notice to the individual, the sponsor must also post the notice (if not personalized) on its website.

An Exception for EGWPs

Employers that provide prescription drug coverage through a Medicare Part D Employer Group Waiver Plan (EGWP) are not required to provide the creditable coverage notice.

In Closing

Plan sponsors that offer prescription drug coverage will have to determine whether their drug plan's coverage satisfies CMS's creditable coverage standard and provide appropriate creditable/non-creditable coverage disclosures to Medicare-eligible individuals no later than October 14, 2014.

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